

**PROCEEDINGS OF ANNUAL GENERAL MEETING OF SAPI  
HELD ON 27<sup>th</sup> NOVEMBER, 2014 AT CIRB, HISAR  
UNDER THE CHAIRMANSHIP OF DR. B. C. SARMAH, PRESIDENT, SAPI**

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At the outset, Dr. P K Das, General Secretary, SAPI, invited Dr. B C Sarma to take the Chair and Dr. Guru D V Pandiyan, treasurer to take their seats in the dias. Then the General Secretary requested the President to proceed the meeting as per agenda.

The President welcomed all the members of the General Body Meeting. He expressed his gratitude to Dr. Inderjeet Singh, Director, CIRB and Dr. P. S. Yadav, Organizing Secretary for making the conference and national symposium a grand success at CIRB, Hisar. Then President requested the General Secretary to place the annual report of SAPI for discussion.

Dr. P K Das reported that SAPI has already 570 members. Various activities were carried out with the active involvement and support of esteemed SAPI members. He appraised all the activities of the SAPI in the general body meeting for open discussion, review and future line of action.

Dr. Guru D V Pandiyan placed SAPI annual audited report for the year 2013.

Following briefing of the annual report by the general secretary of SAPI and audited report by the treasurer, threadbare discussion were held on various issues as per agenda and the resolutions that were adopted placed below for confirming the proceeding of the Annual General Body Meeting of the SAPI, 2014 held at CIRB, Hisar.

Agenda item	Discussion	Resolution
<b>1. Confirmation of the proceedings of the earlier GB meeting</b>	General Secretary reported that the proceeding of the last AGM 2013 held at Mathura was circulated to the individual mails of each member of the society and also uploaded in SAPI website. No comment was received. Members suggested that proceeding of the last GB meeting may be accepted. General Secretary also briefed about the various actions taken as per resolution of the last AGM at Mathura, 2013.	Proceeding was accepted as it is and confirmed.
<b>2. Organization of SAPI National Veterinary Physiology Quiz</b>	(a) While appreciated the national level quiz competition, representatives of some institutes pointed out that their difficulties for conducting the quiz competition, both at institute and zonal level due to fund constraint as the some of the University authority refused to extend assistance from the ICAR Dev. Grant as it is a programme of a particular society. Presently for continuing the quiz competition, SAPI HQ providing the financial assistance to the zonal level competitors to compete at the national level. The financial involvement in each year is (approx.) Rs. 25,000.00. In addition to this SAPI HQ also extended moderate financial assistance to some of the zones for conducting quiz.	(a) (i) Each institute and zone will mobilize the fund required from the ICAR Dev. grant or any other sources.  (a) (ii) It was also resolved that fund required for the national level quiz competition shall be financed by the Organizing Committee of the SAPI Conference from 2015 onwards.
(a) About financial implication		
(b) About replica of the Madan Edu Excel trophy	(b) Some members opined that the Madan Edu Excel trophy should be kept with the winner team and requested the sponsorer to provide replica of the trophy each year. However, Dr. M. L. Madan expressed that the trophy is very costly and at the same time it will be not possible to make an exact replica of the original trophy. Alternatively some	(b) It is resolved that the donor of the trophy shall be requested by HQ as per discussion to sponsor the replica of the trophy.

members suggested that similar size small trophy may be donated by the sponsorer which will be permanently given to the winner team whereas the original trophy will be used as running trophy.

(c) In the event of inability of the winner of a zone to compete at national level Quiz competition

(c) The members discussed about the inability of the winner team of Southern zone to attend the national level quiz due to their examination. General Secretary sought suggestion from the member about action to be taken if such situation arises in future. Members discussed the matter in details.

(c) It was resolved that in the event of inability of a weaning team from particular zone unable to participate at national level quiz competition, then the runners' up team of that zone shall be allowed to participate at national level quiz competition provided the zonal coordinator informed the SAPI HQ at least 15 days ahead of the national quiz competition.

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### **3. Publication of IJAP**

Discussion was held in threadbare on non publication of the IJAP. The members sought active initiation of the Editorial Board for immediate publication of IJAP as per decision of the last AGM.

The President of SAPI informed the members that the fund is not a constraint for publication of the journal at present, but main constraint is the availability of required numbers of research articles for publication. Esteemed members were requested to submit original research paper immediately to the Editor of IJAP for publication in the journal.

The members also discussed about the possibility of publishing online News Letter of SAPI. The President informed that that Dr. G. Taru Sharma volunteer to initiate the process, if the AGM agreed to it in the Executive Committee Meeting held on 26.11.2014.

(a) Resolved that pending issue of IJAP from 2009 to 2014 should be published in one volume maintaining the continuity of the volume and the number of the journal. After that regular publication may be continued. All the action in this regard will be taken by the present Editorial Board immediately.

(b) It was resolved to start publishing of online biannual News Letter of SAPI immediately. Dr. G. Taru Sharma shall take initiative in this regards.

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### **4. Fund position of SAPI**

The treasurer placed the detailed audited report of the SAPI for the year 2013. He also informed that

- a) SAPI got the PAN of the SAPI bank account.
- b) As per the RBI rule the Bank Authority may change the SB A/c to Current A/c.
- c) All the FDs of the society are now maintained at the SAPI HQ bank account. He also informed that due to his present place of posting, the General Secretary helping him immensely to maintain the bank account and other activities related to finance.

Members resolved to accept the audited report submitted by the treasurer.

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### **5. SAPI Awards**

(a) Regarding Best Teachers Award

(a) The members discussed about the Best Teachers Award implementation in threadbare as per decision of the AGM, 2013. But found its difficulty in implementing the same as the main evaluator of the teachers is the student community. Since, it is not possible by the SAPI to get feedback from the student about the performance of a teacher in the class room and other qualities of a teacher; the matter was reviewed in detail in the AGM.

(a) It was resolved to drop the decision of last AGM in this regard.

(b) Best MVSc / PhD Award	(b) Discussion held in this regard. During the discussion in this regard the General Secretary of the SAPI proposed details guideline and format for evaluation of ' <i>J P MITTAL BEST MVSC THESIS</i> ' AWARD and ' <i>S C SUD MEMORIAL BEST DOCTORAL THESIS</i> ' AWARD.	(b) It was resolved to accept the proposal of the General Secretary. From the next year from 2015 the applicants for Best MVSc / PhD Award will apply directly as per guide line uploaded in the SAPI website. SAPI HQ self finalize the guide line in the format within one month after getting the input from the honorable members of the SAPI. The draft guide line and format attached in Annexure I for comment/suggestion of the member for finalization of the guide line and format. The candidate will apply considering the guideline and format of evaluation for such awards. The guideline and format (vide <i>Annexure – I</i> ) will be circulated in the website. One month time will be given to put comment, and then SAPI Secretariat will finalize it.
(c) Increasing the number of SAPI Fellow Awards	(c) (i) The matter was discussed and most of the member opined that only one person will be selected against each of the award except SAPI Fellow.  (c) (ii) Members discussed about the possibility of awarding best oral presenter in each of the technical session.	(c) (i) It was resolved that only for SAPI Fellow maximum 2 Nos. of nominated person may be considered in each year. (c) (ii) It was resolved to recognize the best presenter in the form of a certificate from the SAPI.
(d) Prof. M. N. Razdan Memorial Mid carrier Award	(d) The letter of Mrs. Kiran Razdan daughter of Prof. M. N. Razdan placed in the AGM where she committed to extend financial support of Rs. 1.5 lakh for instituting an award in the memory of Prof. M. N. Razdan for the best mid carrier teachers / researchers / scientists. Members discussed in details and appreciated the proposal.	(d) It was resolved to institute a Prof. M. N. Razdan Memorial Mid carrier Award from 2015 onwards. The criteria are the same as like other SAPI awards viz. D. N. Mallick Memorial Awards, A Roy Memorial Awards etc. except the candidature in the mid carrier of their profession having the experience of at least 15 years.
(e) Regarding modalities of previous awards	(e) The members discussed the eligibility of candidate for different SAPI Awards. Scoring format of the different awards also discussed.	(e) It was resolved that the minimum research experience (eligibility) for applying the various awards are –

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(i) G. Nirmalan Memorial Award – 25 years

(ii) A Roy Memorial Award – 20 years

(iii) D N Mallick Memorial Award – 10 years

It was also resolved to allot marks against each of the selection criteria for different awards. (vide *Annexure – II*)

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<b>6. Hosting of XXIV Annual SAPI Conference</b>	The proposal of Dr. G. Girish Verma for hosting the XXIV Annual SAPI Conference was discussed and appreciated by all.	It was resolved that the XXIV Annual SAPI Conference shall be held at Kerela under the leadership of Dr. G. Girish Verma.
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The meeting ended with thanks from the chair.

**Sd/-  
(P K Das)  
General Secretary**

**27.11.2014**

**Sd/-  
(B C Sarmah)  
President**

**J P MITTAL BEST MVSc THESIS AWARD**

**About Award**

This award is intended solely for Masters' thesis in Veterinary / Animal Physiology from any Indian University / State Agricultural University / Veterinary & Animal Science University / Deemed to be University. This award has been instituted by SAPI from the year 2014 and it is sponsored by Dr J P Mittal, Retired Principal Scientist and Head, with an aim to recognize and encourage young talents in the field of Veterinary Physiology.

**Eligibility for the Award**

SAPI Life Members who have completed Masters' Degree in Veterinary / Animal Physiology and certificate / Provisional Degree Certificate has been obtained during the year or, preceding the year of award [e.g. If a candidate is applying for the award in 2015, he must have had his degree completion certificate either 2015 or, in 2014].

**Procedure for Applying and Screening:**

- (1) Application should be made using specific format and can be downloaded from SAPI website.
- (2) Completed application should be sent to the SAPI HQ / Venue of conference within the date as notified in the SAPI notification for that year.
- (3) Application should be endorsed by Major Advisor/ Guide.
- (4) Format of application is having score card along with it. Marks (Score) column be omitted and marks for each criteria be kept in mind while filling the application form. Text in italic font should be ignored in filled application.

**Evaluation Criteria**

Experimental design, investigation made, modern techniques used for the study, scientific soundness and integration of all these in framing research work, summary of research work, highlights of achievement, technology developed, patents generated, relevance to knowledge generation, academic and scientific importance and published research articles. However, merits of each, as given in format of application would be considered.

**Enclosures to be sent with application:**

1. Filled in application format
2. Reprint of article published
3. Hard copy of thesis (Refundable once evaluated)
4. Photostat copy of certificate / PDC
5. Other documents, if any which pertains to application format and for the credit claimed

SAPI encourages young scientific minds to take up research and hence, appreciates the participation of each candidate. **The best thesis screened from each zone will be given a certificate to recognize their talents and interest in research pursuit**

For further clarification if any, may be collected/ requested from General Secretary, SAPI

**FORMAT FOR EVALUATION OF J P MITTAL BEST MVSC THESIS' AWARD**

Title of Thesis:

	<b>Part-A</b>
<b>Name</b>	:
<b>Father's name</b>	:
<b>Date of Birth</b>	:
<b>Address for communication</b>	:
<b>Email ID</b>	:
<b>Mobile</b>	:
<b>Name of Institute/ University</b>	:
<b>Name of Deptt/ Division/Section</b>	:
<b>Degree awarding year</b>	:
<b>Name of degree &amp; discipline</b>	:
<b>Membership Number of SAPI</b>	:

## Part-B

	Marks ( 50)
<b>1 Academic qualification</b> <i>(2 marks each for first class in UG &amp; PG level, should be supported by proof for the credit claimed)</i>	4
<b>2 Merit fellowship/ university scholarship, if any, while carrying out studies at UG &amp; PG level</b> ( 1 mark maximum in each cases for UG and PG, 2 marks for JRF through National level examination. In case of non-availability of merit fellowship / Univ scholarship certificate, a document from Dean/Principal/appropriate authority should be produced for the credit claimed)	2
<b>3 Position in University/ Deptt</b> (1 mark in each cases for Univ /Deptt topper with supportive document )	1
<b>4 NET/ GATE qualification, if any</b>	2
<b>5 Summary of Research Work</b> (Within 250 words focusing knowledge gap, plan of work and conclusion)	1
<b>6 Highlights of achievement</b> (as pertains to research work, carries 1 marks for each achievement)	2
<b>7 Relevance to Basic science research/ Academic importance</b>	2
<b>8 Relevance to practical usefulness / field application</b>	2
<b>9 Research article(s) published, exclusively from Masters' Thesis</b> <i>(Impact factor of article(s), peer reviewed journal, will be multiplied by a factor 10 or current year NAAS rating whichever is higher will be taken into account.</i>	20
<b>10 Research article(s) published from related work</b> (for the eligible period only i.e preceding year. Impact factor of peer reviewed journal will be multiplied by a factor 5 or current year NAAS rating whichever is higher will be taken into account.) <i>[For S.No 9 &amp; 10, in case the journal is not figuring in NAAS list, screening / expert committee would score out suitably and their decision will be final ]</i>	10
<b>11 Technical articles</b> (0.5 marks for each)	2
<b>12 Seminar/Symposia/Abstract</b> (0.5 Marks for each)	2

Certified that information furnished by me are correct to the best of my knowledge and my candidature is liable for rejection, if found fabricated in the process of consideration by appropriate authority.

Date & Place

(Signature of Candidate)

Forwarded

(Signature of major Advisor/Guide)

## S C SUD MEMORIAL BEST DOCTORAL THESIS AWARD

### About Award

This award is intended solely for Doctoral thesis in Veterinary / Animal Physiology from any Indian University/ State Agricultural University/ Veterinary & Animal Science University / Deemed to be University. This award has been instituted by SAPI from the year 2014 and it is sponsored by bereaved family of Late Prof S C Sud, with an aim to recognize and encourage young talents as well as to promote research / technologies in the field of Veterinary / Animal Physiology.

### Eligibility for the Award

- (1) SAPI Life Members who have completed Doctoral Degree in Veterinary / Animal Physiology and certificate / Provisional Degree Certificate has been obtained at anytime during the last 2 years [e.g. If a candidate is applying for the award in 2015, he must have had his degree completion certificate in 2015 / 2014 / 2013].
- (2) Must have published / accepted at least one research article in a journal having NAAS rating of 6.00 or above

### Procedure for Applying and Screening:

- (1) Application should be made using specific format and can be downloaded from SAPI website.
- (2) Completed application should be sent to the SAPI HQ / Venue of conference within the date as notified in the SAPI notification for that year.
- (3) Application should be endorsed by Major Advisor/ Guide.
- (4) Format of application is having score card along with it. Marks (Score) column be omitted and marks for each criteria be kept in mind while filling the application form. Text in italic font should be ignored in filled application.

## Evaluation Criteria

Experimental design, investigation made, modern techniques used for the study, scientific soundness and integration of all these in framing research work, summary of research work, highlights of achievement, technology developed, patents generated, relevance to knowledge generation, academic and scientific importance and published research articles. However, merits of each, as given in format of application would be considered.

## Enclosures to be sent with application:

1. Filled in application format
2. Reprint of article(s) published
3. Hard copy of thesis (Refundable once evaluated)
4. Photostat copy of Certificate / PDC
5. Other documents, if any, which pertain to application format and for the credit claimed.

SAPI encourages young scientific minds to take up research and hence, appreciates the participation of each candidate. **The best PhD thesis screened from each zone will be given a certificate to recognize their talents and interest in research pursuit.**

For further clarification if any, may be collected / requested from the General Secretary, SAPI

## FORMAT FOR EVALUATION OF S C SUD MEMORIAL BEST DOCTORAL THESIS AWARD

Title of Thesis:

		<b>Part-A</b>	
<b>Name</b>	:		
<b>Father's name</b>	:		
<b>Date of Birth</b>	:		
<b>Address for communication</b>	:		
<b>Email ID</b>	:		
<b>Mobile</b>	:		
<b>Name of Institute/ University</b>	:		
<b>Name of Deptt/ Division/Section</b>	:		
<b>Degree awarding year</b>	:		
<b>Name of degree &amp; discipline</b>	:		
<b>Membership Number of SAPI</b>	:		
		<b>Part-B</b>	
			<b>Marks ( 50)</b>
<b>1 Academic qualification</b>			<b>4</b>
<i>(Max 2 marks each for first class in UG, MVSc/ MSc &amp; PhD level, should be supported by proof for the credit claimed)</i>			
<b>2 Merit fellowship/ university scholarship, if any while carrying out studies at MVSc / MSc &amp; PhD level ( 1 mark maximum in each cases for MVSc / MSc and PhD, 2 marks for JRF through National level examination. In case of non-availability of merit fellowship / Univ scholarship certificate, a document from Dean/Principal/appropriate authority should be produced for the credit claimed)</b>			<b>2</b>
<b>3 Position in University/ Deptt ( 1 mark in each cases for Univ /Deptt topper with supportive document )</b>			<b>1</b>
<b>4 NET/ GATE qualification, if any</b>			<b>2</b>
<b>5 Summary of Research Work (Within 250 words focusing knowledge gap, plan of work and conclusion)</b>			<b>1</b>
<b>6 Highlights of achievement (as pertains to research work, carries 1 marks for each achievement)</b>			<b>2</b>
<b>7 Relevance to Basic science research/ Academic importance</b>			<b>2</b>
<b>8 Relevance to practical usefulness / field application</b>			<b>2</b>
<b>9 Research article(s) published, exclusively from Doctoral Thesis</b>			<b>20</b>
<i>(Impact factor of article(s), peer reviewed journal, will be multiplied by a factor 10 or current year NAAS rating whichever is higher will be taken into account.)</i>			
<b>10 Research article(s) published from related work (for the eligible period only i.e preceding year. Impact factor of peer reviewed journal will be multiplied by a factor 5 or current year NAAS rating whichever is higher will be taken into account.)</b>			<b>10</b>
<i>[For S.No 9 &amp; 10, in case the journal is not figuring in NAAS list, screening / expert committee would score out suitably and their decision will be final ]</i>			
<b>11 Technical articles (0.5 marks for each)</b>			<b>2</b>
<b>12 Seminar/Symposia/Abstract (0.5 Marks for each)</b>			<b>2</b>

Certified that information furnished by me are correct to the best of my knowledge and my candidature is liable for rejection, if found fabricated in the process of consideration by appropriate authority.

Date & Place

(Signature of Candidate)

Forwarded

(Signature of major Advisor/Guide)

Annexure - II

## CRITERIA AND SCORING FOR SELECTION OF VARIOUS SAPI AWARDS

(SAPI Fellow, G. Nirmalan Oration Award, A. Roy Memorial Award,  
Prof. M. N. Razdan Memorial Mid-Career Awards and D. N. Mullick Memorial Award)

Sl. No.	Criteria	Max. Marks
<b>1.</b>	<b>Academic career and Professional attainment</b>	<b>50</b>
(a)	Degree - University / Institution - Year - Remarks	15
(b)	Awards / Special Attainments	10
(c)	Teaching / Research / Extension activities	10
(d)	Organization of Winter School / Summer School / Refresher Course / Seminar / Symposium	5
(e)	Research project handling	10
<b>2.</b>	<b>Publications</b>	<b>35</b>
(a)	Full length paper in referred / peer reviewed scientific / professional journal	20
(b)	Paper / popular articles / book chapter etc.	5
(c)	Book published / authored or edited individually or Jointly	5
(d)	Manuals / teaching aids developed	5
<b>3.</b>	<b>A detailed critical analysis highlighting the most important research contributions including recognition</b>	<b>15</b>
<b>TOTAL</b>		<b>100</b>